

# LETTER TO INTERN APPLICANTS

September 2007

Dear Prospective Applicant:

Thank you for your interest in our internship program and visiting our web page. We have placed our Internship Program Brochure on our web site for your easy access and review. Additionally we are using the APPIC Application for Psychology Internship (AAPI).

Our web site brochure is linked to the APPIC Application for Psychology Internship (AAPI). To access the AAPI,

1. Click the link to APPIC in our brochure or
2. On your internet browser, type in the APPIC address: <http://www.appic.org/>
3. Download the AAPI follow the specific instructions for the computer you are using.

Our internship program is accredited by the American Psychological Association. We are committed to providing quality training experiences in a supportive environment, which will facilitate your transition from trainee to professional psychologist. We emphasize the development of skills, professional identity, and personal growth. Our internship program provides training experiences in primary prevention (through consultation and educational programming) and remedial intervention (through assessment, brief individual psychotherapy, and group psychotherapy). The training staff and client population are ethnically and culturally diverse and CAPS is committed to a training process that facilitates the development of professionally relevant knowledge and skills focused on working effectively with all individuals inclusive of demographics, beliefs, attitudes, and values.

The selection process for our internship program involves two steps. Initially, applicants are screened on the basis of the background information they submit in the application packet. Those applicants who are assessed to hold goals and experience most closely matching the availability of training options at CAPS will be asked to participate in a phone interview within the first two weeks in January. If you are asked to participate in an interview, we will explore the following areas: a) your approach to counseling via use of a vignette, b) your experience/interest in working with diverse student populations, c) expectations for supervision, and d) your emphasis area interests. In addition, we will ask you to assess where you are in your professional development and how our training program will contribute to your professional growth.

The **Application Deadline** is **Thursday, November 1, 2007** Your application materials must be postmarked by this date. **Notification of Interview status** will occur via email, by **Thursday, December 20, 2007**. If you have not received an email by the end of the day on December 19<sup>th</sup>, please contact me on/after Wednesday, December 20<sup>th</sup>, so that I can clarify your status with us.

Our program has agreed to abide by the APPIC Policy that no member on our staff will solicit, accept or use any ranking related information from any intern applicant. Additionally, I encourage you to discuss with your program training director and then consider reporting to APPIC any program that violates this standard by pressuring you to make a first choice statement.

If you have not requested an applicant agreement form and materials describing the APPIC Internship Matching Programs beginning in 2008, please contact the National Matching Service (NMS) at <http://www.natmatch.com/psychint/reglink.html>. Our information for NMS is as follows:

THE UNIVERSITY OF CALIFORNIA, DAVIS  
COUNSELING AND PSYCHOLOGICAL SERVICES

\*APPIC Member Number: **1117**

\*APPIC Match Number for NMS: **111711**

We realize that intern selection is an anxiety provoking process and want to provide you with as much information as possible about our program to help you make a sound decision. If you have questions about our program, please feel free to e-mail me at [klhaggins@ucdavis.edu](mailto:klhaggins@ucdavis.edu) or call me at (530) 752-0871 ext. 26. In addition, our current and past interns (who are current postdocs) are available to discuss their experiences at our site. Other staff members, program coordinators and emphasis area supervisors are happy to speak with you as well (you can access contact information for our staff on the main UC Davis CAPS website). Although we do not offer onsite interviews, you are welcome to schedule an in-person visit to CAPS. If you're interested in visiting our site, feel free to contact me about arranging this.

I look forward to receiving your application and talking with you about our internship program.

Sincerely,

Kristee Haggins, Ph.D.  
Director of Training